

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
February 15, 2024
7:00 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On January 5, 2024, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) b below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

**F. Superintendent’s Report
Business Administrator’s Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

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H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 18, 2024 Executive Session Minutes
- January 18, 2024 Regular Meeting Minutes

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

I. Task Groups

- Negotiations Committee - Jeff Reaves
- Somerset Hills School District - Sarah Nathans
- Technology Representative - Gabriel Wickizer
- Security/Safety Ad Hoc Representative - Suzie Stevinson
- Child Care - Sarah Nathans

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
- PTO - Gabriel Wickizer and Gaby Gomez

BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Auditing Services

J.1 a contract with PKF O’Connor Davies to conduct an audit calculation of the A41, A42 and Resource tuition for the 2022-2023 school year at Bernards High School at the total cost of \$7,640.00 which will be equally split by the Somerset Hills School District and the Bedminster Township School District.

Approval of Semi Waiver

J.2 following resolution:
 WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 budget year, and
 WHEREAS, the Bedminster Township School District desires to apply for this waiver due to the fact that it projects having forty (40) or fewer Medicaid-eligible Special Education students for the 2024-2025 budget year, and
 NOW THEREFORE BE IT RESOLVED, that the Bedminster Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

Submission of the SFY2023 ESSER Performance Report

J.3 submission of the School Fiscal Year 2023 Elementary and Secondary School Emergency Relief (ESSER) Performance Report to the NJ Department of Education.

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Approval of Submission Acceptance/Receipt of Funds

J.4 the submission of a duly executed Certification to the New Jersey State for Fiscal Year 2024 funding from the New Jersey Schools Development Authority (SDA) Emergent Project and Capital Maintenance Program Grant and acceptance of the related funds in the amount of \$10,173.00 as provided by the NJDoE.

NJDOE Non-Public Program

J.5 the following non-public allocations from the NJDOE for the 2023-2024 school year:

Chapter	Allocation
192	\$0.00
193	\$16,071.00

Pay Schedule for Athletic Officials 2023-2024

J.6 the following:

Sport	Assignor	Rate per game
Soccer	NJSIAA - Raritan Valley Chapter	\$70
Field Hockey	Independent	\$75
Basketball	NJSIAA -basketball	\$75
Baseball/Softball	Independent	\$80
Lacrosse	NJILOA	\$70

*If officiating the game solo, the rate per game is doubled.

Technology

J.7 the following:

Description	Amount
Renewal of AIT Gopher for Chrome Yearly Subscription	\$400.00
Kid-Inspired Classroom, Interactive Online ESL Curriculum Yearly Subscription	\$595.91
Renewal of Symantec Anti-Virus from CDWG	\$3,096.00
Renewal of Educational Training and Research Assoc. HealthSmart Digital	\$4,036.75
Cable Project by Eastern Datacomm - Onsite cabling technician to pull 2-Cat 6 cables in Boiler Room	\$1,930.00

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ROD Grants

- J.8 a motion authorizing the Execution and Delivery of the Grant Agreement Grant #G5-6955 for the HVAC System Upgrade project scope DOE Project #0240-020-23-R501, SDA Project #0240-202-23-G5VF, Grant number G5-6955.
- J.9 a motion authorizing the Execution and Delivery of the Grant Agreement Grant #G5-6956 for the HVAC System Upgrade project scope DOE Project #0240-020-23-R502, SDA Project #0240-202-23-G5VG, Grant number G5-6956.
- J.10 a motion authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project for HVAC System Upgrade project scope DOE Project #0240-020-23-R501, SDA Project #0240-202-23-G5VF, Grant number G5-6955.
- J.11 a motion authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project for HVAC System Upgrade project scope DOE Project #0240-020-23-R502, SDA Project #0240-202-23-G5VG, Grant number G5-6956.

Approval Amend Grants

- J.12 WHEREAS, the State Department of Education requires Boards of Education to approve the submission EVERY STUDENT SUCCEEDS ACT - TITLE IV grant application and any amendments;
WHEREAS, the Bedminster Township Schools Board of Education is in need of amending the fiscal and program allocations,
AMEND ESSA - TITLE IV grant application to redistribute funding for wellness consultants, and supplies to improve conditions for student learning and achievement.
Funds are available for obligation between July 1, 2023 and must be expended by September 30, 2024.
- J.13 WHEREAS, the State Department of Education requires Boards of Education to approve the submission AMERICAN RESCUE PLAN OF 2021 grant application and any amendments;
WHEREAS, the Bedminster Township School Board of Education will amend the fiscal and program allocations,
AMEND 2021-ARP ESSER grant application to address the Federal 20% Learning Loss requirement.
AMEND 2021 -ARP ESSER: Accelerated Learning Coach and Educator Support for a change in fiscal allocation.
AMEND 2021 -ARP ESSER: Evidence Based Summer Learning and Enrichment for a change in fiscal and program allocation.
AMEND 2021 - ARP ESSER: Evidence Based Summer Learning and Enrichment for a change in fiscal and program allocation.
AMEND 2021 - ARP ESSER: Evidence Based Comprehensive Beyond the School day for a change in fiscal and program allocation.
Funds must be encumbered by June 30, 2024. Remaining funds may be carried over into the next fiscal year for a complete period of availability through September 30, 2024.

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Facilities Use Requests

J.14 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster Recreation	Lego Engineering & Coding Afterschool Program	Room 262	2/22/2024, 2/29/2024, 3/7/2024, 3/14/2024, 3/21/2024, 4/11/2024, 4/18/2024, 4/25/2024; 3:35pm-5:00pm
	Ms. Gail's Kids Cooking Afterschool Program	Room 262	3/6/2024 - 3/27/2024 Wednesdays; 3:35pm-4:45pm
	World Monuments Afterschool Program	Room 262	3/12/2024, 3/19/2024; 3:35pm-4:45pm (revised from December 2023 agenda)
	Adult Indoor Volleyball	Gymnasium	3/12/2024, 3/19/2024, 3/26/2024, 4/9/2024, 4/16/2024, 4/23/2024, 4/30/2024, 5/7/2024, 5/14/2024, 5/21/2024; 7:00pm-9:30pm
PTO	Brainwash Assembly (Student Family Engagement)	Cafetorium	2/9/2024; 1:15pm Middle, 2:10pm Elementary, and 6:30pm Family Game Night (revised from January 2024 agenda)
PTO	Bright Star Assembly (Black History Month)	Cafetorium	2/22/2024; 1:15pm Middle, and 2:30pm Elementary
PTO/ Grade 8 Parent Chair	Student vs. Faculty Basketball Game	Gymnasium	3/22/2024; 7:00pm-9:00pm (revised from January 2024 agenda)
PTO/ Grade 8 Parent Chair	Student Practice for Student vs Faculty Basketball Game	Gymnasium	3/18/2024 and 3/20/2024; 7:30pm-9:30pm
Somerset Hills Ball Club	Youth Softball Clinic	Cafetorium	2/3/2024; 9:00am-11:00am and 2/24/2024; 9:00am-12:00pm

2024-2025 and 2025-2026 School Calendars

J.15 the 2024-2025 and 2025-2026 Bedminster Township School District Calendars.

J. agenda items J.1 through J.15

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

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K. FINANCE

Finance & Facilities Committee Report - Gabriel Wickizer

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2023-2024 Financial Reports

K.1 the Report of the Secretary for January 2024 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for January 2024 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer's Report for January 2024 be accepted and filed.

2023-2024 Transfers

K.2 transfers for the 2023-2024 school year totaling \$96,197.00 from January 1, 2024 through January 31, 2024 as per the monthly transfer report.

2023-2024 Invoices-General Agency Account

K.3 the invoices presented for payment totaling \$1,800,162.93 from the General Agency Account from January 19, 2024 through February 15, 2024.

Fund	Amount
(10) General Fund	\$1,763,057.37
(12) Capital Outlay	\$0.00
(20) Special Revenue	\$37,105.56
(30) Capital Projects	\$0.00
(40) Debt Services	\$0.00
Total	\$1,800,162.93

2023-2024 Invoices-Student Activities Account

K.4 the invoices presented for payment totaling \$5,242.64 from the Student Activities Account from January 19, 2024 through February 15, 2024.

2023-2024 Invoices-Food Service Account

K.5 the invoices presented for payment totaling \$10,747.14 from the Food Service Account from January 19, 2024 through February 15, 2024.

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K. agenda items K.1 through K.5

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Professional Development/Teacher Training (Title II Funding)

L.1 approve the following Professional Development for staff:

Name of Event	Grade(s)	Date(s)	Cost
R.E.A.D. Intervention to provide Evidence-Based Reading Instruction	K - 4	9/3/2024 and 9/4/2024	\$7,500.00
The Energy Museum - Climate Change	5 - 8	3/4/2024	\$2,250.00
The Energy Museum - Curriculum Updates & PBLs	5 - 8	3/18/2024, 4/22/2024, 5/13/2024, one more session Spring 2024	\$400.00 per session; \$1,600.00 total

Maternity Leave Adjustment

L.2 an adjustment to the previously approved maternity leave of absence for Jessica Carlin, Teacher, under the Family and Medical Leave Act to begin on or before March 4, 2024 through on or about January 2, 2025.

Lesson Plan Writing

L.3 the following for the 2023-2024 school year part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023:

Title	Staff	Amount
Middle School Lesson Plan Writing Grade 6	Nicole Mancini	\$42.00 per hour, 5 hours per week, until on or about March 11, 2024
Middle School Lesson Plan Writing Grade 7	Colin White	\$42.00 per hour, 5 hours per week, until on or about March 11, 2024

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Workshops/Site Visits

L.4 for the following staff for the workshops/site visits listed:

Name	Date	Title	Cost
Klaudia Zdybel	2/23/2024	NJASP Understanding and Using PSW and the Simple View of Reading Frameworks to Foster Collaboration in the Identification of Dyslexia - Virtual Workshop (Title II funding)	\$10.00 Registration
Debbie Nazzaro	3/2/2024	Somerset County School Nurses Association (SCSNA) CPR Renewal Class - Basking Ridge, NJ	\$30.00 Registration
Jennifer Giordano	3/14/2024-3/15/2024	SCASA Annual Meeting/Trainings - Bethlehem Hyatt Place, PA	\$90.99 Mileage
Ashley Isello	3/14/2024	NJCTE + Drew Writing Project Spring Conference 2024 - Drew University, Madison, NJ (Title II funding)	\$50.00 Registration
Lauren Zugale	3/15/2024	NJAPSA 3rd Annual Innovations in Special Education Technology - NJPSA/ FEA Conference Center Monroe, NJ (Title II funding)	\$31.92 Mileage; \$10.00 Tolls
Debbie Nazzaro	3/16/2024	NJSSNA Spring Conference - New Brunswick, NJ	\$199.00 Registration; \$18.52 Mileage; \$20.00 Parking
Jennifer Giordano	3/27/2024-3/28/2024	“I Love U Guys Foundation” Regional Exercise (Rex) - Raritan Valley Community College, Branchburg, NJ	\$0.00 Registration; \$16.82 mileage
Corby Swan	3/27/2024-3/28/2024	“I Love U Guys Foundation” Regional Exercise (Rex) - Raritan Valley Community College, Branchburg, NJ	\$0.00 Registration; \$16.82 mileage
Elizabeth Omenga	4/19/2024	Women’s Leadership Conference: Connection, Balance, and Inspiration - Mercer County College, Princeton Junction, NJ	\$129.00 Registration
Elena Garcia-Albea	5/25/2024-5/27/2024	ABAI 50th Annual Convention - Philadelphia, PA	\$475.00 Registration

Rescind Conference

L.5 rescind the following staff for the conference listed:

Lauren Zugale	3/15/2024	NJAPSA 3rd Annual Innovations in Special Education Technology - NJPSA/ FEA Conference Center Monroe, NJ (Title II funding)	\$149.00 Registration; \$31.92 Mileage; \$10.00 Tolls
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Trips

L.6 the following class/field trips:

Grade	Trip/Location	Date
Grade 3	Great Swamp Environmental Center Field Trip; Basking Ridge, NJ	April 2024
Grade K	Doyle's Farm Field Trip; Flemington, NJ	May 2024
Grade 5	Liberty Science Center Field Trip; Jersey City, NJ	May 2024
Grade 7	Grounds for Sculpture; Hamilton, NJ	June 2024
Grade 8	Hershey Park Class Trip; Hershey, PA	June 2024
Grade 8	Philadelphia Museums Field Trip; Philadelphia, PA	June 2024
Grade 8	Bedminster, NJ Town Hall, Fire Department, Public Works, Police Department	June 2024

Events

L.7 the following school events:

Name of Event	Grade(s)	Date(s) and time(s)
Stella P. Mellas of Mellas Orthodontics, Guest Speaker	K - 4	2/1/2024
Walter Choroszewski, NJ Historian and Photographer - Presentation	4	5/2/2024

Donation

L.8 donation of student dental hygiene bags from Guest Speaker, Stella P. Mellas of Mellas Orthodontics, with an estimated value of \$250.00.

Salary Adjustment

L.9 the salary adjustment for the following staff member starting February 1, 2024:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Salary</u>
Rica	Lisa	Accounts Payable/Purchasing Specialist	\$51,666.66 - 10 month prorated

L.10 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on March 14, 2024 (Budget Adoption)*.

L. agenda item L.1 through L.10

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

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M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

March 14, 2024 (Budget Adoption)*
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM